

Animal Rescue League of Iowa, Inc.

Transfer Partner Application and Agreement

Contact Information: _____ Date: _____

Organization Name: _____ Date: _____

Director's Name: _____ Primary Contact (if different): _____

Primary Contact Phone: _____ Business Phone: _____

Street Address (No P.O. boxes): _____

Mailing Address (if different): _____

Website: _____ Email: _____

Organization Information

How long has your organization been in operation?

Do you specialize in a specific type or breed of animal?

Please describe the parameters for animals you can/cannot accept, including medical, behavior, breeds, and mixes:

ARL Transfer Partners must be registered 501(c)(3) non-profit organizations; please attach proof of 501(c)(3) status.

ARL Transfer Partners must hold all applicable licenses; please attach proof of applicable licenses for all applicable locations.

Has your organization ever been the subject of an investigation by regulatory or law enforcement agencies (IDALS, Iowa Board of Veterinary Medicine, local police or sheriff, etc.) regarding the operation of your organization? If yes, please explain:

Animal Care

Does your organization utilize foster homes? _____ If not, where/how are animals housed? _____

Does your organization require that bonded buddies of dogs/cats/other be adopted and remain together? _____

If no, would you agree to keep any transferred to you from the ARL together? _____

Do you require home inspections for potential fosters?

Does your organization utilize kennels? If so, please list the kennel address if different than above:

How many animals can be housed at this location? ___ Total no. of kennels:

Veterinary Care

Please list the name of your primary veterinarian:

Address: _____ Email: _____

Training and Behavior

What training methods do you employ?

Does your organization utilize a specific trainer?

If an animal shows dangerous or concerning behaviors and does not respond to behavior modification, what is your next step?

Adoption Policies

What is your adoption policy/procedure? (attach a copy of your adoption policy/procedure if available)

What are your adoption fees?

Do you perform follow-up calls or visits to adopters?

If you are interested in working with the ARL as a transfer partner to assist with feral cats, what is your

process for finding appropriate homes for them? _____

Do you agree to require a minimum of 4 weeks for a re-introduction process for feral cats that are moving to a new location (i.e. confinement in barn/building/other with food/water/care for at least 4 weeks before released) as per recommendations by Alley Cat Allies? _____

References

Please list three references familiar with your organization that we may contact.

Name: _____ Phone: _____ Address: _____

Name: _____ Phone: _____ Address: _____

Name: _____ Phone: _____ Address: _____

Authorized Representatives

Please list all representatives of your organization who are authorized to evaluate and finalize/pick-up transferred animals

Name: _____ Phone: _____ Address: _____

Name: _____ Phone: _____ Address: _____

Name: _____ Phone: _____ Address: _____

Name: _____ Phone: _____ Address: _____

Name: _____ Phone: _____ Address: _____

Note: the ARL lists transfer partner organizations on our website.

Thank you for your interest in working with the ARL as an ARL Transfer Partner! By working together, we can save more lives!

Please feel free to contact the ARL Foster and Transfer Partner Coordinator at (515) 473-9108 with any questions.

By signing below, I certify that all information provided above is true, complete and correct. I agree to be bound by the terms and conditions of this protocol. I agree to notify the ARL when any changes in contact information or authorized representatives occur. I assure the humane treatment of all animals transferred to the organization listed here, and that all representatives of the organization will comply with all local and state laws as they pertain to code compliance and humane animal care. Furthermore, I understand and agree that the term of the Transfer Partner Partnership Agreement is at the discretion of the ARL and may be terminated at any time.

Signature: _____ Print Name:

Title: _____ Date:

Terms and Conditions

In consideration for participation in the ARL Transfer Partner program, including the transfer of ownership or possession of animals from the Animal Rescue League of Iowa, Inc. (the ARL) to the undersigned ARL Transfer Partner, the Transfer Partner, through its authorized representative, expressly agrees to each and all of the following terms and conditions:

- 1. NO WARRANTIES:** Transfer Partner will accept animals agreed to for transfer by both the ARL and Transfer Partner ("transferred animals"). If applicable, a medical history based on the best knowledge and belief of the ARL will be provided. All vaccinations, dewormings, treatments and surgeries obtained after transfer are the sole expense of the Transfer Partner. **THE ARL MAKES NO GUARANTEES OR WARRANTIES WHATSOEVER REGARDING THE HEALTH, TEMPERMENT, MENTAL DISPOSITION AND/OR TRAINING OF THE TRANSFERRED ANIMAL.**
- 2. RELEASE AND INDEMNITY:** Transfer Partner agrees to release the ARL, its officers, directors, agents, insurers, employees and volunteers (collectively herein the ARL) from any and all claims of any nature, including but not limited to claims for bodily injury or property damage to Transfer Partner or its officers, agents and employees, which may be caused by the transferred animal. Transfer Partner further agrees to defend, indemnify and hold harmless the ARL from any and all claims, lawsuits, or judgments for damages of any nature, including but not limited to damages to property or for personal injury, even if caused, in whole or in part, by the negligence of the ARL, brought by any person or entity, resulting from Transfer Partner's ownership or possession of the transferred animal, including attorney fees and court costs of any legal action.
- 3. RESTRICTION ON FURTHER TRANSFER:** The ARL Transfer Partner program is intended to transfer animals to organizations who will then place the animal in a permanent home. Animals will be transferred from the ARL to a Transfer partner solely for the purpose of adoption or foster-to-adoption. Transfer Partner agrees to receive the transferred animal for the purpose of adoption or foster-to-adoption and agrees not to transfer the transferred animal on to another organization without the prior written permission of the ARL Foster and Transfer Partner Coordinator and ARL Executive Director.

4. **NOTIFICATION OF ADOPTION:** Transfer Partner agrees to notify the ARL of the placement of the transferred animal in a permanent home by returning the completed adoption affidavit (attached hereto) immediately upon placement of the transferred animal.
5. **ARL POINT OF CONTACT:** Transfer Partner agrees to address any questions or concerns directly with the ARL Foster and Transfer Partner Coordinator.
6. **INTERACTION WITH ARL STAFF AND VOLUNTEERS:** Transfer Partner agrees that they and their representatives will behave professionally and appropriately at all times and maintain positive and open communications when interacting with ARL staff and volunteers.
7. **ANIMAL HOUSING:** Transfer Partner agrees to maintain facilities that are clean, safe, and appropriate for housing animals.
8. **ANIMAL PLACEMENT:** Transfer Partner agrees to place animals responsibly, with community and animal safety in mind.
9. **TRAINING METHODS:** Transfer Partner agrees to use humane training methods exclusively.
10. **GOOD STANDING:** Transfer Partner agrees to maintain good standing with all regulatory and law enforcement agencies, including a history free of substantiated animal abuse or neglect or other unlawful history relating to the care and placement of animals.
11. **RESTRICTIONS ON USE OF ANIMALS:** Transfer Partner agrees not use any transferred animals for food consumption, fighting, animal testing or as a working guard dog, nor place any transferred animal for those purposes.
12. **PICKUP OF TRANSFERRED ANIMAL:** Transfer Partner agrees that once an animal is approved for transfer by the ARL and the Transfer Partner has agreed to receive the animal, the animal will be picked up within 48 hours of agreement, unless the ARL requires additional time to ready the animal for transfer (i.e. spay/neuter, completion of medical care, etc.)
13. **TERMINATION:** Transfer Partner understands and agrees that failure to comply with any of the terms and conditions listed herein may result in termination of the Transfer Partnership and the reclaiming of any previously transferred ARL animals in the possession of the Transfer Partner. Transfer Partner further understands and agrees that the ARL reserves the right to terminate the Transfer Partnership at any time and for any reason.
14. **ADDITIONAL TERMS:** (Parties to initial this paragraph if applicable)
15. **ENTIRE AGREEMENT:** This writing contains the entire agreement of the parties. No modification or waiver of any provision of this Agreement shall be valid unless in writing and signed by both parties.

The agent signing for the Transfer Partner agrees that he/she is authorized to sign this agreement on behalf of the transfer partner and that his/her signature indicates that the agent has read this contract, understands it, and agrees that the Transfer Partner will comply with its terms.

Transfer Partner: _____ Date:

By: _____ (its authorized agent)

Animal Rescue League of Iowa, Inc. Date:

By:

Note that the ARL reserves the right to update/change/cancel this agreement with any Transfer Partner in full or in part at any time. If so, the ARL will re-submit this Agreement for review and updated signature to the Transfer Partner.