



# Adoption Matchmaker

## Why volunteer as an Adoption Matchmaker?

Do you have a passion for helping homeless animals find their forever homes? If you're an animal lover with a heart for matchmaking, the Adoptions Matchmaker volunteer role could be an ideal fit for you. By joining our team, you'll play a crucial role in connecting wonderful animals with loving families and witnessing the heartwarming journey of animals finding their purr-fect fur-ever homes.

## Responsibilities

As an Adoptions Matchmaker volunteer, you will have the rewarding opportunity to contribute to the entire adoption process, both at our main shelter location and during community outreach adoption events. Your role will involve working closely with our Customer Experience Technicians to ensure a smooth adoption experience for the new parents. If you enjoy working with cats, dogs, and the people who love them, this could be a great fit for you! Other duties include:

- Work alongside Customer Experience Technicians to practice ARL's customer-focused adoption process.
- Assist in the adoption process, which includes accurately entering essential information into ARL's database, processing payments, promoting retail sales at Animal House, discussing pet health insurance and microchip details, and reviewing medical records and ARL's adoption contract with potential adopters.

## Training

- Volunteers will shadow a Customer Experience Technician until they are ready to complete the adoption process on their own.
- Ongoing training will be provided as needed.

## Benefits

By becoming an Adoptions Matchmaker volunteer, you will not only play a vital role in improving the lives of animals, but also experience the joy of contributing to their journey towards finding loving homes. You'll have the chance to connect with like-minded animal-lovers, gain valuable insights into animal care and welfare, and be part of a team dedicated to making a difference.

## HOW TO APPLY

**Current Volunteers:** email [volunteer@arl-iowa.org](mailto:volunteer@arl-iowa.org)

**New Volunteers:** Need to attend a Volunteer Information Session - [Find the next one here](#)

## Requirements

- Must be at least 18 years old to sign agreements and process cash transactions.
- Must be able to commit to a minimum of two shifts per month.
- Must be able to work in a fast-paced environment.
- Must be comfortable with cats, dogs, and the people who love them.